

Region 9 – Fall Leadership Conference

August 27, 2009 5:00 - 9:00 PM

Tyee Complex (4424 South 188th Street, Seattle 98188)

Schedule

Registration and Dinner	5:00 – 5:45 PM
Welcome	5:45 – 6:00 PM
Legislation – Brooke Valentine	6:00 – 6:15 PM
Awards- Maureen Monson	6:15 – 6:30 PM
Class Session 1	6:35 – 7:40 PM
Class Session 2	7:50 – 9:00 PM



Registration Form – **Please Print**

Local Unit Name & Number _____

Contact Person _____ Phone Number _____

Email Address _____

Name – Please Print	Session 1 Class #	Session 2 Class #	Dinner ? Yes or No

Class Materials: For planning purposes and materials, please indicate the approximate number of attendees. Register early to ensure there are enough handouts for all your participants

Conference Fees: \$40.00 per local unit (unlimited attendees), postmarked on or before **August 21, 2009**.
\$65.00 per local unit (unlimited attendees), postmarked after August 21, 2009.
Make checks payable to WSPTA. Please include your local unit name & number on the check. **Remember, PTA checks must have two signatures.**

Dinner - \$3.00 per person

Pizza, Caesar Salad, Cookie and Bottled Water

Dinner must be **preordered** on or before **August 21, 2009** – no food orders will be accepted at the door. Please add payment for dinner to your check made out to WSPTA.

NEW!!!! Extra Leadership Packet \$15.00 per packet please preorder
(Every local unit will receive one complimentary packet)

Mail this registration form and a check - made payable to WSPTA to:

Toni Troutner
22825-96th Place South
Kent, Washington 98031

Questions: 253-854-1268 /or Email: btkktrout@yahoo.com

Class Session 1 (6:35 – 7:40 PM)

101. Leading the Team – Novella Fraser, Washington State PTA Secretary and Charlotte Kemble, Region 9 SDT

Learn the key elements of leading and being a member of a responsible and professional board of directors. Topics include team dynamics, responsibilities, legal requirements, and best practices for running board meetings. Focuses on roles of president/vice president and all board members. Recommended for President's and interested board members.

102. Money Matters, Part 1 – Sherry Marlin, Washington State PTA Finance Officer

Financial management of the PTA is not just the responsibility of the treasurer. Legal and fiduciary requirements and responsibilities are covered in this workshop. All elected officers and other interested board members are encouraged to attend.

103. For the Record – Lisa Wilkinson, Region 9 Service Delivery Team

Introduction of elements of minutes and record keeping of a PTA association. Recommended for secretaries and other interested board members.

104. Magic of Conflict – Sharon Pfeiffer, Kent Area Council President, WSPTA Convention Chair

Think together about how to resolve and keep conflict out of your organization. This class is a must for all boards with conflict

105. Programs – Maureen Monson, Washington State PTA Programs Director

Learn all about programs that Washington State PTA offers. Recommended for all PTA members, especially Presidents, Reflection Chairs and interested board members.

106. Energizing your Secondary PTA –Ray Kusumi , Region 9 SDT

Secondary parent involvement is crucial and certainly different than primary school PTA. Give your secondary PTA a jump-start with this interactive consideration of what is unique and powerful about secondary PTA's.

Class Session 2 (7:50 – 9:00 PM)

201. Welcome to PTA – Charlotte Kemble, Region 9 SDT and Novella Fraser, Washington State PTA Secretary

This workshop covers WSPTA structure, basic regulations governing all PTAs, responsibilities of board members, and tips for maintaining a healthy PTA. Highly recommended class for all PTA officers and board members to attend.

202. Money Matters, Part 2 – Sherry Marlin, Washington State PTA Finance Office

Financial management of the PTA is not just the responsibility of the treasurer. Legal and fiduciary requirements and responsibilities are covered in this workshop. All elected officers and other interested board members are encouraged to attend.

203. Membership Basics – Michelle Baker, Region 9 Membership Chair

As a membership organization WSPTA members are vital to our success. Learn the components of a membership campaign, how to encourage participation, and ideas to recognize the members who work tirelessly for children. Recommended for membership chairs and interested board members.

204. Engaging Volunteers – Lisa Wilkinson , Region 9 SDT

This class discusses engaging volunteers so that they will be effective leaders. Learn strategies for recruiting and retaining volunteers and the qualities of an effective volunteer program. Recommended for all PTA officers and board members to attend..

205. Reflections –Maureen Monson, WSPTA Program Director

Learn how to conduct and promote a successful Reflections Program in your PTA community. Gain ideas on how to start or re-energize your program from promotion to judging. Recommended for Reflections chairs and interested board members.

206 Recognizing the Difference: PTA, ASB & Booster Clubs –Ray Kusumi, Region 9 SDT

This workshop is designed to familiarize all PTA leaders about the differences between PTA and ASB, how to work together effectively, and the regulations around that work.