

## Instructions for Downloading Membership Logo, Enrollment Instructions & Membership Card Resources

1. Access the Washington State PTA website: <http://www.wastatepta.org>
2. On the home page, click on ***Members Only ~ Leadership Resources*** in the left column.
3. This brings up the ***Member Login Screen***. Enter your "*User Name & Password*" and press "*Login*". This information is located on the back of your PTA Membership Card, and changes each year on October 30<sup>th</sup>. If you can't locate this information, email the Kent Area Council Membership Chair [membership@kacpta.org](mailto:membership@kacpta.org) or contact the State Office 1-800-562-3804 or 253-565-2153 E-mail: [wapta@wastatepta.org](mailto:wapta@wastatepta.org)
4. Under Leadership Resources on the left hand side click on **Membership Resources**. You will find the link to download the logo and forms.
5. To download images, right click on the link and select "Save Link As". Select your location on your computer and then left click on save.